



MINUTES

REGULAR MEETING BOARD OF DIRECTORS

Monday, November 18, 2019

CALL TO ORDER AND OPENING PRAYER – The Regular Meeting of the Habitat for Humanity, Ventura County, Inc. (HFHVC) Board of Directors was called to order by Board Chair Rob Miklas, Monday, November 18, 2019, at 6:00 PM, in the conference room of HFHVC offices, 1850 Eastman Ave., Oxnard, CA 93030.

PRESENT – Board Members – Chair Rob Miklas, Vice-Chair Karen Boubliis, Mike Adair, Brian Gilpatrick, Cesar Guiza, Linda Northrup, Jackie Pearce, Scott Squires, James McHugh, Elissa Davalos and Lupe Monreal. Others included Rachel McIver, Consultant, and staff members – CEO Darcy Taylor, Dir. of Operations Heather Roberts, Director of Finance Gerry Sta. Ana, Director Development and Communications, Katie Norris.

APPROVAL OF MINUTES – Following discussion it was moved by Rob Miklas, seconded, and unanimously approved to accept the minutes of the regular September 16, 2019 BOD meeting.

FINANCIAL REPORT– Gerry Sta Ana presented an updated YTD Financial Report.

CEO REPORT – Darcy Taylor presented an overview of:

- home construction, including existing and new build site opportunities,
- home repair activities which are on track for 39 homes by the end of the fiscal year,
- staffing changes,
- a potential “tiny homes” project for Cypress St. in Oxnard, Habitat ReStores,
- potential purchase of replacement trucks for ReStore pick-ups,
- volunteer programs,
- and marketing and events.

BOARD OF DIRECTORS – Board members provided feedback about Hearts & Hammers and suggested creating an event committee within the board. Chair Rob Miklas requested timelines and project plans for upcoming builds, including sources and uses.

STRATEGIC PLAN PRESENTATION – Chair Rob Miklas and Consultant Rachel McIver presented the Strategic Plan.

BOARD OF DIRECTORS – Following discussion the following motions were made:

1. It was moved by Linda Northrup, seconded, and unanimously approved to delegate final permission to purchase new ReStore trucks to the Executive Committee.
2. It was moved by Scott Squires, seconded and unanimously approved to accept the Strategic Plan as submitted, and delegate next steps to staff.



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ADJOURNMENT – There being no further business, the regular meeting was adjourned by Rob Miklas at 8 P.M.

CLOSED SESSION - A closed session of the BOD was called to order at 8 PM. The closed session was adjourned at 8:30 PM.

These Minutes are to be presented for approval by HFHVC Board of Directors, at the January 20, 2020 Board of Directors meeting.